
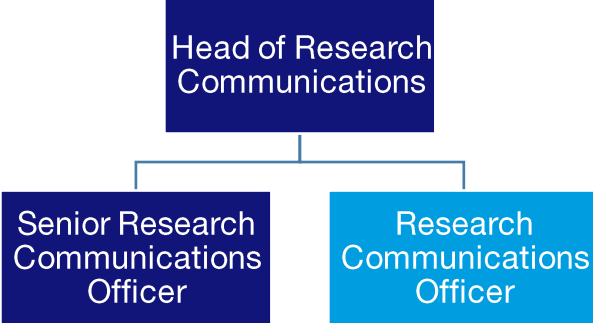


<p>Job Title Research Communications Officer</p>	<p>Directorate and team This role sits in the Research Communications Team in the Research Directorate</p>
<p>Key focus of the role The Research Officer’s focus will be on showcasing the impact of, and helping increase support for, Diabetes UK-funded research, as well promoting the charity as an authoritative, reliable voice on diabetes science. The role will work collaboratively with colleagues across Diabetes UK and researchers to plan and deliver engaging, accessible and scientifically accurate research content for staff, supporters and the public.</p>	 <pre> graph TD AD[Assistant Director of Research] --> RFT[Research Funding Team] AD --> RCT[Research Communications Team] </pre>
<p>Key deliverables</p> <ul style="list-style-type: none"> Plan and produce high quality research content for our publications, proposals, website, social media channels, events, intranet and mailings, tailored to the needs and motivations of the target audience. Build and manage relationships with internal and external stakeholders to identify opportunities to showcase our research impact and support the delivery of the research communications team’s programme of activities. Provide advice and support to teams across the charity to ensure all our communications about diabetes research are clear, accurate and effective. 	 <pre> graph TD HRC[Head of Research Communications] --> SRO[Senior Research Communications Officer] HRC --> RCO[Research Communications Officer] </pre>
<p>Contractual information</p> <ul style="list-style-type: none"> Contract type: Permenant Hours: Full time (35 hours) Pay range: Band: 6 	
<p>Key working relationships internal Head of Research Communications, Senior Research Communicaions Officer, Research Funding Team, Markerting and Communications Directorate, Engagement and Fundraising Directorate, Regional Diabetes UK offices</p>	

Key working relationships external

People living with diabetes, Diabetes UK-funded researchers, potential and existing supporters of Diabetes UK, comms teams of other research funders

All jobs at Diabetes UK are based on our competency framework called the **What-How Framework**. In the following sections we've listed:

- the key activities you'll undertake (**the What**) and
- the skills, knowledge, experience and behaviours you need to be successful in this role (**the How**).

When applying, focus on the bullet points that are **bold and marked with (S)** only. We will use these elements for shortlisting purposes.

Key activities – What you need to do

Communicating with others	Collaborating with colleagues	Building external relationships	Making change happen
<ol style="list-style-type: none"> 1. Plan and produce high quality, public-facing research content for our publications (Balance and Update magazines), proposals, website, social media channels, events and mailings. (S) 2. Develop and deliver tailored research presentations and workshops to external audiences, including Diabetes UK local groups. (S) 3. Develop and deliver internal communications (e.g. intranet content, presentations, workshops) to ensure that diabetes research has a high profile across the charity and is well understood. 	<ol style="list-style-type: none"> 4. Work with media, marketing and communication teams to plan and develop creative, engaging and accessible research content and support the organisation to respond to enquiries about research. (S) 5. Support the Research Funding Team with funding announcements and events, and raising the profile of our Diabetes Research Steering Groups (DRSGs). (S) 6. Support fundraising teams to develop effective and successful proposals and case studies, and build relationships with fundraising customers. (S) 7. Support the Head of Research Communications and Senior Research Communications Officer in the wider management of the research communications programme and delivery of other work as necessary. 	<ol style="list-style-type: none"> 8. Build and manage relationships with researchers through interviews, lab visits, conference attendance and other engagement activities, ensuring that useful and engaging content is gathered throughout. (S) 9. Represent Diabetes UK externally, speaking on behalf of the charity. 	<ol style="list-style-type: none"> 10. Seek out new opportunities for proactive research communication. 11. Identify new and creative ways to communicate about the value of Diabetes UK's research.

Skills, knowledge, experience and behaviours – How you need to do it

When applying, focus on the bullet points that are **bold and marked with (S)** only. We will use these elements for shortlisting purposes.

Communicating with others	Collaborating with colleagues	Delivering strategy and objectives	Managing and developing self
<ol style="list-style-type: none"> 1. Experienced at communicating complex scientific topics and messages in understandable and engaging ways to various audiences. (S) 2. Experienced at developing research content in different formats (e.g. print, presentations, social posts, videos) that are tailored to the needs and motivations of the target audience. (S) 3. Committed to complying with Diabetes UK's tone of voice, brand and style guides. 	<ol style="list-style-type: none"> 4. Skilled at building excellent working relationships and collaborating effectively within a team and across an organisation, taking into account others' work schedules, priorities and needs. (S) 	<ol style="list-style-type: none"> 5. Ability to work independently once objectives and work-plans have been agreed, ensuring a high attention to detail and accuracy in all work. (S) 6. Good knowledge of research methods, with an ability to critique scientific papers, and an understanding of the diabetes research field. (S) 7. Skilled at planning and managing multiple streams of work and working to deadlines. (S) 	<ol style="list-style-type: none"> 8. Committed to maintaining and developing science communication skills and diabetes research knowledge.

Qualifications – Qualifications you need to carry out this role

A first or second class degree in a relevant science discipline is essential.
A post graduate qualification in a relevant science discipline or science communication is desirable.