

ENGAGING COMMUNITIES AND VOLUNTEERING OFFICER - SCOTLAND



DIABETES UK
KNOW DIABETES. FIGHT DIABETES.

WELLNESS WALK
DIABETES PATH

DIABETES UK

WHO WE ARE

For nearly 5 million people with diabetes in the UK, there's no day off. At Diabetes UK, we fight day in, day out for better care, treatment and support. We won't stop until diabetes can do no harm. With more people than ever living with diabetes and millions more at risk of developing type 2, our work has never been more needed.

We can't do any of this without you. Our staff are passionate and determined about helping everyone affected by diabetes. For over 85 years, they've been behind vital policy changes, as well as new treatments and technologies to make living with diabetes easier every day. But there's more to do. And you can be part of it.

We're a really diverse bunch and we recognise and respect your value as an individual.

As well as helping people with diabetes, you'll be part of one of the top 30 Best

UK Charities to Work For, and one of the top 75 Best Large Companies in London.

Tackling inequality is part of our mission, and we're committed to being a diverse and inclusive organisation, for all of our people and volunteers. We have a friendly and inclusive culture, with a range of staff networks and ways to get involved. You can find out more about our approach to equity, diversity and inclusion in our strategy here [EDI Strategy Branded version 22 March 2023.pdf](#).

Our vision is a world where diabetes can do no harm. Join us today, and together, we can make that a reality.



JOB DESCRIPTION

Role title: Engaging Communities and Volunteering Officer - Scotland

Contract type: Permanent

Hours: FT/35 Hours per week

Band: 6

Key relationships (internal and external):

Internal: Diabetes UK supporters and volunteers. Region/Nation and central operations/volunteering/community engagement staff; fundraising colleagues; finance team and other colleagues as appropriate.

External: People living with, affected by and at risk of diabetes; general public; community groups, third sector and partner organisations and leaders; other local agencies across statutory, voluntary and commercial sectors; health care and social care professionals.

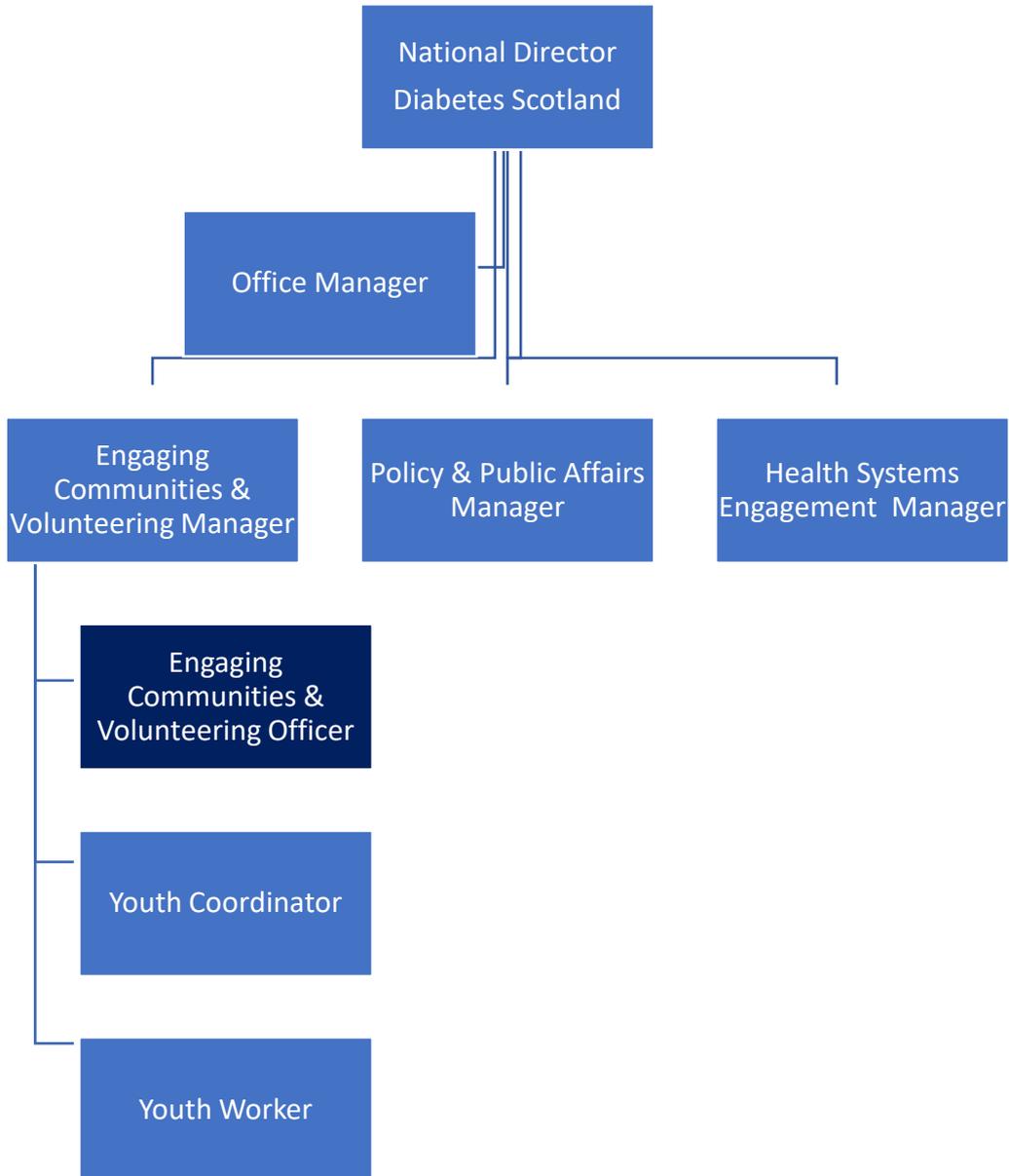
Key focus of the role:

We're working to build and grow a powerful movement of people helping to achieve a world where diabetes does no harm. The Engaging Communities and Volunteering Officer will be part of a team, working alongside the diabetes community, which empowers people, communities and organisations to raise awareness, influence change and help people affected by diabetes live well and access better care.

Directorate and team

This role sits in the [Scotland Team](#) in the [Services, Communities & Improvement Directorate](#) [Directorate](#)

Department



Person specification

All jobs at Diabetes UK are based on

- The key activities you'll undertake and
- The skills, knowledge, experience and behaviours you need to be successful in this role

You will be able to:

- Undertake outreach and engagement with key stakeholders, sharing knowledge, insight and connections with the Scotland team and wider organisation. Your work will have a particular focus on supporting communities who are at greater risk of experiencing inequities.
- Gather, share and use data and insight to identify the best opportunities for engagement and collaboration.
- Develop, build and maintain effective relationships and engagement activity in line with our ambitions.
- Work closely with communities, partners and colleagues across Diabetes Scotland to understand the experience of people living with and at risk of diabetes, using knowledge and insight to develop and deliver practical actions.
- Support our health systems engagement and policy colleagues to engage with and advocate for diverse communities in our work with NHS, Scottish Government and other stakeholders.
- Support recruitment, training and retention of volunteers, including Community Champions, to support our work to tackle inequity in health outcomes.
- Work with colleagues across Diabetes UK to ensure robust systems are in place to manage volunteer records and community insights. Create reports as needed to capture learning and demonstrate and measure the impact of our work.

You will have experience in:

- Coordinating community health initiatives
- Developing and building positive working relationships with a range of community organisations
- Recruiting, developing, managing and supporting volunteers from diverse communities
- Delivering training and/or facilitating groups

You will have skills in:

- Building effective relationships with colleagues, volunteers, people living with and at risk of diabetes, and community organisations.
- Engaging, recruiting and motivating volunteers from diverse backgrounds.
- Project management
- Working as part of a team.

You will have knowledge:

- Community development approaches
- The impact of the social determinants of health in diverse communities across Scotland
- The significant contribution volunteers can make in improving community health

The best person for this job will be (behaviours):

- Well-motivated, committed and passionate about improving the lives of those living with diabetes
- Flexible and responsive to the needs within our community
- Driven and well organised
- Able to travel across Scotland on a regular basis with occasional travel throughout UK.

Qualifications/professional membership (if applicable):

Drivers licence with access to transport (desirable)

BENEFITS

We know you do more than just work. And that means you might be a parent, carer, friend, volunteer or partner.

We want to make sure that we can help you create a good balance between work and the other parts of your life.

And one way we do that is with benefits we offer you.



Annual leave

We want you to make sure you get time off to rest and relax. So, all full-time permanent employees get 25 days off a year, with bank holidays on top of this.



Connected working

We have adopted a 'connected working' way of working. This means that, for most roles, you are not required to work in an office location every day.



Pension

We enrol everyone into our pension and all new colleagues joining us will get information on the pension scheme. We make an employer contribution of at least 5%.



Healthcare

Our cash healthcare plan that allows you to claim back the cost of regular health appointments and treatment, like the dentist and optician.



Learning and development

We help you to continually develop and achieve your career goals, including offering a wide range of training which happens throughout the year.



Gym membership

We have a gym membership discount scheme through our cash healthcare plan provider. You can use this at a wide variety of gyms around the UK.



Our Networks

A range of active and supportive colleague networks such as the Pride network, Global Majority network and Women's network.



Early finish Friday

Early finish Friday and flexible working as part of our approach to activity-based working (not applicable to roles with fixed shift patterns).



Employee assistance programme

Employee assistance programme to give you support on any issues that come up in life.



Annual season ticket loan

Annual season ticket loan* (on completion of your probation period and if contract is permanent or longer than 12 months).



Cycle to work scheme

Cycle to work scheme.

Get in touch

Email recruitment@diabetes.org.uk

Call **0345 123 2399**

Visit diabetes.org.uk

Search **Diabetes UK** on Facebook, Twitter, YouTube and Instagram

