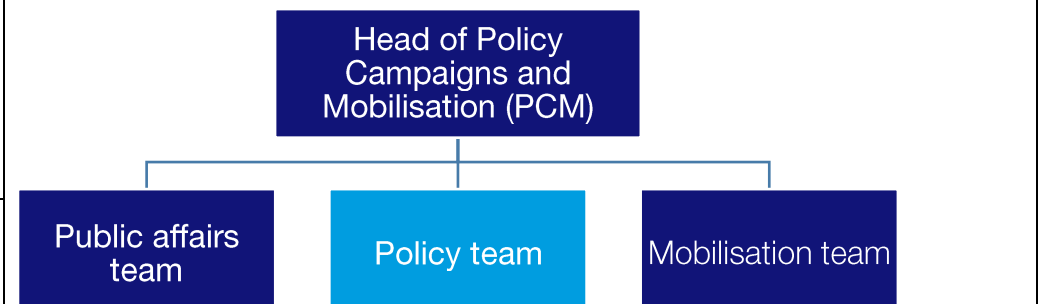
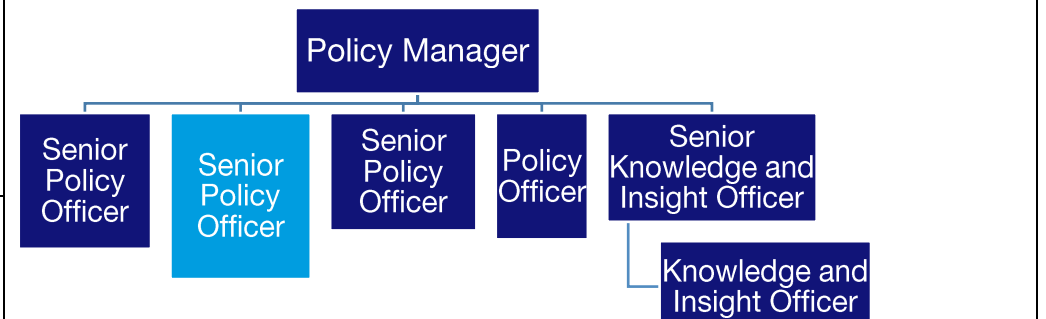


<p>Job Title Senior Policy Officer</p>	<p>Directorate and team This role sits in the Policy Campaigns and Mobilisation Team in the Policy, Campaigns and Improvement Directorate</p>
<p>Key focus of the role Senior policy officers lead on the development and co-ordination of policy, knowledge and insight, in order to support influencing throughout the UK in pursuit of our strategic outcomes. They also conduct policy research and stakeholder involvement. This role will have a specific focus on digital health developments relating to diabetes, access to diabetes technology, and on policy relating to children and young people with diabetes.</p>	 <pre> graph TD PCM[Head of Policy Campaigns and Mobilisation (PCM)] --> PA[Public affairs team] PCM --> Policy[Policy team] PCM --> Mob[Mobilisation team] </pre>
<p>Key deliverables</p> <ul style="list-style-type: none"> Policy development: to lead on the policy development focused on digital health, access to diabetes technology, and children and young people with diabetes. Policy research: to investigate how best the charity can impact and influence policy and bring about positive change in the identified policy areas. Networking and stakeholder engagement: to engage with key decision makers and stakeholders carrying out policy advocacy to inform new policy positions for all four nations of the UK and to support Diabetes UK's ability to influence in these policy areas Communication of policy: to work proactively with teams across the organisation, and in all four nations, to ensure consistent policy messages and to inform influencing and improvement activities. 	<p>Job and reporting Line</p>  <pre> graph TD PM[Policy Manager] --> SPO1[Senior Policy Officer] PM --> SPO2[Senior Policy Officer] PM --> SPO3[Senior Policy Officer] PM --> PO[Policy Officer] PM --> SKIO[Senior Knowledge and Insight Officer] SKIO --> KIO[Knowledge and Insight Officer] </pre>
<p>Contractual information</p> <ul style="list-style-type: none"> Contract type: Permanent Hours: Full time (35 hours) Pay range: Band: 5 	
<p>Key working relationships internal Policy, Campaigns and Mobilisation team (including public affairs team), Care & Clinical Intelligence team, regional and national teams, Strategic Outcome leads and Programme managers, Research teams, Content and media teams,</p>	

<p>Council of People with Diabetes (CPD) and Council of Health Care Professionals (CHP).</p>	
<p>Key working relationships external Other health charities, professional associations, royal colleges, NHS England, DHSC and other government agencies, NICE, NHSX, NHS Digital, AAC, parliamentarians, medical technology/digital health companies and other external contacts.</p>	

All jobs at Diabetes UK are based on a 10-factor competency framework called the What-How Framework. In the following sections we've listed:

- The key activities you'll undertake (the What) and
- The skills, knowledge, experience and behaviours you need to be successful in this role (the How).

Key activities – What you need to do

Making change happen	Improving delivery	Building external relationships	Collaborating with colleagues
<p>1. Lead on policy development focused on digital health, access to diabetes technology, and children and young people with diabetes.</p> <p>2. Lead on responses to key relevant government policies and developments.</p> <p>3. Produce policy papers, briefings, Q&A documents, consultation responses, good practice guides and other content.</p> <p>4. Contribute strategic policy expertise and knowledge to the planning of influencing and campaign activities, within the policy and campaigns team, Strategic Outcome Groups, across the organisation and in all four nations.</p>	<p>5. Undertake literature reviews and policy evaluation and contribute to the delivery of effective communications, campaigns and marketing strategies.</p> <p>6. Undertake horizon scanning to identify opportunities and threats in the prevention policy environment across the UK.</p>	<p>7. Network and liaise with key decision makers and stakeholders externally to carry out policy advocacy and engagement, including with NHS England and Department of Health & Social Care.</p> <p>8. Network and liaise with stakeholders to research and inform new policy positions, including academics, clinicians and other charities.</p> <p>9. Represent Diabetes UK on relevant external bodies, to contribute expertise, influence decisions made and gather information, in collaboration with the Policy Manager and Head of PCM.</p> <p>10. Support organisational partnerships working, by contributing policy expertise during the proposal, planning and implementation stages.</p>	<p>11. Work proactively to contribute to the influencing work within Diabetes UK, working in close collaboration with public affairs colleagues and others in PCM team, programme managers and leads of strategy outcome steering groups, regional and national teams and communications teams to ensure consistent policy messages</p> <p>12. Identify opportunities for insight gathering for prioritised areas, lead on defining the scope of insight work and contribute to the design and delivery of this work.</p>

Skills, knowledge and behaviours – How you need to do it

Communicating with colleagues	Collaborating with colleagues	Managing and developing self	Building external relationships
<ol style="list-style-type: none"> 1. Demonstrate ability to use insight and research to analyse and investigate complex policy issues and make clear proposals to address these. 2. Be able to communicate policy positions to others in the context of their work. 	<ol style="list-style-type: none"> 3. Show ability to work with others to generate insight and knowledge. 4. Able to work collaboratively in a team e.g. experience of working effectively in a team. 5. Able to generate solutions to policy problems. 	<ol style="list-style-type: none"> 6. Demonstrate knowledge of health and social policy. 7. Demonstrate good report writing skills. 8. Manage multiple projects as part of a busy workload. 9. Be keen to learn and develop skills in an experienced team of policy and insight analysts. 	<ol style="list-style-type: none"> 10. Able to communicate positions with external stakeholders including people with diabetes. 11. Able to work effectively with a range of external stakeholders to maintain relationships and achieve strategic outcomes. 12. Be curious and seek views and experiences of key stakeholders, including people with diabetes.

Qualifications – Qualifications you need to carry out this role

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