

DIABETES UK
KNOW DIABETES. FIGHT DIABETES.



**OBESITY ALLIANCE CYMRU
OFFICER (8 MONTHS FTC)**

WHO WE ARE

For nearly 5 million people with diabetes in the UK, there's no day off. At Diabetes UK, we fight day in, day out for better care, treatment and support. We won't stop until diabetes can do no harm. With more people than ever living with diabetes and millions more at risk of developing type 2, our work has never been more needed.

We can't do any of this without you. Our staff are passionate and determined about helping everyone affected by diabetes. For over 85 years, they've been behind vital policy changes, as well as new treatments and technologies to make living with diabetes easier every day. But there's more to do. And you can be part of it.

We're a really diverse bunch and we recognise and respect your value as an individual.

As well as helping people with diabetes, you'll be part of one of the top 30 Best

UK Charities to Work For, and one of the top 75 Best Large Companies in London.

Tackling inequality is part of our mission, and we're committed to being a diverse and inclusive organisation, for all of our people and volunteers. We have a friendly and inclusive culture, with a range of staff networks and ways to get involved. You can find out more about our approach to equity, diversity and inclusion in our strategy here [EDI Strategy Branded version 22 March 2023.pdf](#).

Our vision is a world where diabetes can do no harm. Join us today, and together, we can make that a reality.



JOB DESCRIPTION

Role title: OAC Officer, Wales.

Contract type: Part Time

Hours: 17.5 Hours

Band: 6

Key relationships

Key working relationships internal

Wales Team; other National and Regional Office teams; Policy, Campaigns and Improvement Directorate; other staff as appropriate. Diabetes UK Trustees, Welsh Advisory Council and volunteers.

Key working relationships external

OAC chairs, OAC members and prospective members, Senior civil servants, ministers and politicians, Senior players in the health service, Media, other voluntary organisations, partner organisations, people living with diabetes.

Key focus of the role:

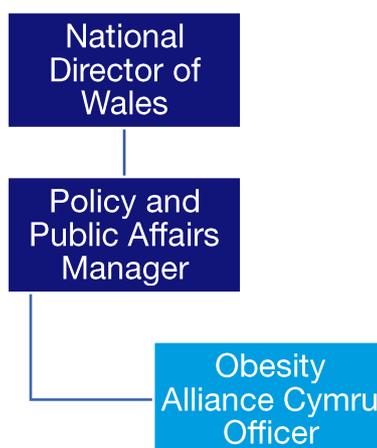
As Obesity Alliance Cymru Officer, you will support the Obesity Alliance Cymru (OAC) to tackle obesity in Wales. The OAC is a coalition of leading charities and health organisations in Wales which aims to influence the development of the Welsh Government’s obesity strategy, *Healthy Weight: Healthy Wales*, to ensure that the strategy does the most effective job possible.

This role will engage with stakeholders and decision-makers on behalf of the OAC. You will build an excellent understanding of the landscape and legislation relating to obesity in Wales and support the group in influencing change. You will act as secretariat for the group, helping bring the group together to deliver joint initiatives and consultation responses.

Directorate and team

Diabetes UK will host this role and sits in the [Wales Team](#) in the [Regions and Nations Team](#), [in the Operations Directorate](#). The role exists to deliver on behalf of the OAC, an external coalition of which Diabetes UK Cymru is a member.

Department



Person specification

All jobs at Diabetes UK are based on

- The key activities you'll undertake and
- The skills, knowledge, experience and behaviours you need to be successful in this role

You will be able to:

When applying for this role, focus on the bullet points marked with (S) only. We will use these elements for shortlisting purposes.

Key activities – What you need to do

Communicating with others	Making Change Happen	Improving delivery	Building External Relationships
1. Deliver the secretariat to the OAC, supporting chairs when requires. 2. Collaborate with chairs and members of the OAC, to ensure voices are represented in all outputs. 3. Help develop good governance practice within the OAC, supporting effective collaboration and engagement between members. 4. Produce policy reports, documents, briefings, consultation responses and other content to support the OAC. (S)	5. Engage with MSs to maintain cross-party support for <i>Healthy Weight: Healthy Wales</i> . 6. Work with an MS to set up a Cross Party Group on Obesity, providing the secretariat function. 7. Undertake analysis of data to support OAC campaigning. 8. Horizon scan and review the external environment to identify issues relating to obesity. (S)	9. Monitor progress of relevant plans and pathways in NHS Wales and develop effective relationships that promote the role of the OAC in Wales. 10. In conjunction with the Policy and Public Affairs Manager, develop plans to influence the passage of the Food Environment Bill in the Senedd, and lead on implementation. (S)	11. Work with the Policy and Public Affairs Manager and OAC to bring astute political influence and engagement skills to work positively with parliamentarians, civil servants, and other decision-makers. 12. Represent the OAC at relevant meetings and committees.

You will have experience in:

Skills, knowledge and behaviours – How you need to do it

When applying for this role, focus on the bullet points marked with (S) only. We will use these elements for shortlisting purposes.

Communicating with others	Making Change Happen	Improving Delivery	Building external relationships
1. Manage projects including monitoring and evaluating progress and outcomes, organising and managing a complex workload and prioritising work in a pressured environment. 2. Analyse and develop policy positions for the OAC and influence the policy development process of external agencies such as the NHS, Welsh Parliament etc.	3. Analyse information and be able to write high quality submissions and briefing documents for internal and external audiences. (S) 4. Analyse situations thoroughly and creatively, demonstrating a wide range of thinking and good judgement with the ability to help teams in decision making. 5. Influence others to get things done and inform decisions being made elsewhere, internally, and externally.	6. Demonstrate productive relationships and communicate in a compelling way with a wide range of people, demonstrating strong personal credibility and excellent interpersonal skills (S).	7. Demonstrate a proven track record of successful partnership working across an organisation or coalition (S). 8. Manage and develop relationships with key national stakeholders e.g., parliament, government, health boards and other national agencies, management of cross-party group activity etc.

Qualifications/professional membership (if applicable):

Willing to work some evenings and weekends

Willing to travel both in Wales frequently and across the UK from time to time

A Welsh Speaker (Desirable)

BENEFITS

We know you do more than just work. And that means you might be a parent, carer, friend, volunteer or partner.

We want to make sure that we can help you create a good balance between work and the other parts of your life.

And one way we do that is with benefits we offer you.



Annual leave

We want you to make sure you get time off to rest and relax. So, all full-time permanent employees get 25 days off a year, with bank holidays on top of this.



Connected working

We have adopted a 'connected working' way of working. This means that, for most roles, you are not required to work in an office location every day.



Pension

We enrol everyone into our pension and all new colleagues joining us will get information on the pension scheme. We make an employer contribution of at least 5%.



Healthcare

Our cash healthcare plan that allows you to claim back the cost of regular health appointments and treatment, like the dentist and optician.



Learning and development

We help you to continually develop and achieve your career goals, including offering a wide range of training which happens throughout the year.



Gym membership

We have a gym membership discount scheme through our cash healthcare plan provider. You can use this at a wide variety of gyms around the UK.



Our Networks

A range of active and supportive colleague networks such as the Pride network, Global Majority network and Women's network.



Early finish Friday

Early finish Friday and flexible working as part of our approach to activity-based working (not applicable to roles with fixed shift patterns).



Employee assistance programme

Employee assistance programme to give you support on any issues that come up in life.



Annual season ticket loan

Annual season ticket loan* (on completion of your probation period and if contract is permanent or longer than 12 months).



Cycle to work scheme

Cycle to work scheme.

Get in touch

Email recruitment@diabetes.org.uk

Call **0345 123 2399**

Visit diabetes.org.uk

Search **Diabetes UK** on Facebook, Twitter, YouTube and Instagram

