

Trustee Role Description

1. **Key collective responsibilities** of Trustees are to ensure that:

- 1.1 the charity complies with its governing documents, charity and company law, and any other relevant legislation;
- 1.2 the charity pursues its objects, as defined in its governing documents;
- 1.3 the charity uses its resources exclusively in pursuance of its objects;
- 1.4 as Trustees they act in the best interests of the charity, its beneficiaries and future beneficiaries at all times.

2. **Strategic and financial**

Trustees are responsible for:

- 2.1 setting overall strategy, defining goals and objectives, and evaluating performance against agreed targets;
- 2.2 keeping under review the long-term development of the charity in light of the political, economic, and social environment in which it operates;
- 2.3 safeguarding the good name and values of the charity;
- 2.4 ensuring the financial stability of the charity;
- 2.5 ensuring that an appropriate risk framework is in place and that advice is taken from professional advisers on matters where there may be a material risk to the charity;
- 2.6 approving the annual budget;
- 2.7 ensuring the proper investment of the charity's funds.

3. **Other**

- 3.1 To appoint (and if necessary, remove) the Chief Executive.

4. Each individual Trustee:

- 4.1 agrees to abide by the Trustee Code of Conduct set out in Standing Order [XX];
- 4.2 accepts the Nolan Committee's Seven Principles of Public Life: Selflessness; Integrity; Objectivity; Accountability; Openness; Honesty; and Leadership;
- 4.3 agrees to maintain the confidentiality of all sensitive or confidential information received during their Trusteeship;
- 4.4 is able to devote the necessary time to Trusteeship;
- 4.5 is able to work effectively as a member of a team;
- 4.6 is able to challenge constructively;
- 4.7 abides by the collective decisions made by all Trustees;
- 4.8 is willing to serve on a sub-committee of the Trustee Board and/or attend on a regular basis meetings of advisory groups as appropriate;
- 4.9 where possible and as appropriate, is willing to attend other events and meetings relating to the work of the charity.

Person Specification

1. Passionate about the work of Diabetes UK.
2. Experience of successfully working in a leadership or governance role.
3. Experience of successfully dealing with strategic issues, interpreting complex information and business planning.
4. Strategic vision with the ability to ensure the organisation remains focused on key objectives.
5. Ability and willingness to act as ambassadors and advocates on behalf of Diabetes UK.
6. Highly developed communication, listening and negotiation skills – able to communicate concepts and issues effectively.
7. Able to commit the time and attention to learn about and contribute to Diabetes UK.
8. Brings and applies specialist knowledge and experience in one of the following:
 - Business Development in the commercial sector
 - Digital – with an strong understanding of digital data, products and services
 - Brand/communications/marketing
 - Experience of type 2 diabetes either personally or through a family or loved one.