

DIABETES UK
KNOW DIABETES. FIGHT DIABETES.



**CHAIR OF AUDIT AND RISK
COMMITTEE (TRUSTEE)**

WHO WE ARE

For nearly 5 million people with diabetes in the UK, there's no day off. At Diabetes UK, we fight day in, day out for better care, treatment and support. We won't stop until diabetes can do no harm. With more people than ever living with diabetes and millions more at risk of developing type 2, our work has never been more needed.

We can't do any of this without you. Our staff are passionate and determined about helping everyone affected by diabetes. For over 85 years, they've been behind vital policy changes, as well as new treatments and technologies to make living with diabetes easier every day. But there's more to do. And you can be part of it.

We're a really diverse bunch and we recognise and respect your value as an individual.

As well as helping people with diabetes, you'll be part of one of the top 30 Best UK Charities to Work For, and one of the top 75 Best Large Companies in London.

We're committed to protecting and promoting the welfare of children and adults at risk, and we need our staff and volunteers to support this.

Our vision is a world where diabetes can do no harm. Join us today, and together, we can make that a reality.



Welcome and introduction from the Chair and Chief Executive

Thank you for your interest in this crucial Trustee role at Diabetes UK.

More people than ever have diabetes and more people than ever are at risk of type 2 diabetes; if nothing changes, more than five million people will have diabetes in the UK by 2025. More than 4.8 million people in the UK live with diabetes now, which is equal to one in 14 people - someone is diagnosed with diabetes every two minutes.

Diabetes UK exists for people living with and at risk of diabetes and at the beginning of 2020, we launched our five-year plan, A generation to end the harm. This has two main aims:

- we want people to live well and longer with diabetes; and
- we want to cure or prevent diabetes

We did not know then, that within three months we would be in the midst of the Covid-19 pandemic, meeting extreme levels of demand for our services, researching the links between Covid-19 and diabetes and highlighting the increased inequalities in diabetes care and outcomes.

We are now facing some different challenges, as we operate in a period of high inflation and uncertain economic climate. And yet, our work has never been more needed and the opportunities in front of us, never greater.

We are looking for a Trustee to oversee the Audit and Risk, who is passionate about our work, possess good independent judgement, who think strategically, and who can bring experience and expertise to our Board in the following areas:

- Audit and risk
- Lived experience of type 2 diabetes.

Despite the challenges we face, we remain determined to achieve the ambitious aims in our five-year plan. If you feel you have the right skills to support us in this, we hope that you will feel motivated to apply.

Thank you once again for your interest,



Dr Carol Homden CBE
Board Chair



Colette Marshall
Chief Executive

Title: Chair of Audit and Risk Committee (Trustee)

Salary: Unremunerated with reasonable expenses paid.

Location: London

Location: Meetings take place at Diabetes UK, Wells Lawrence House, 126 Back Church Lane, London, E1 1FH

Employment type: Voluntary

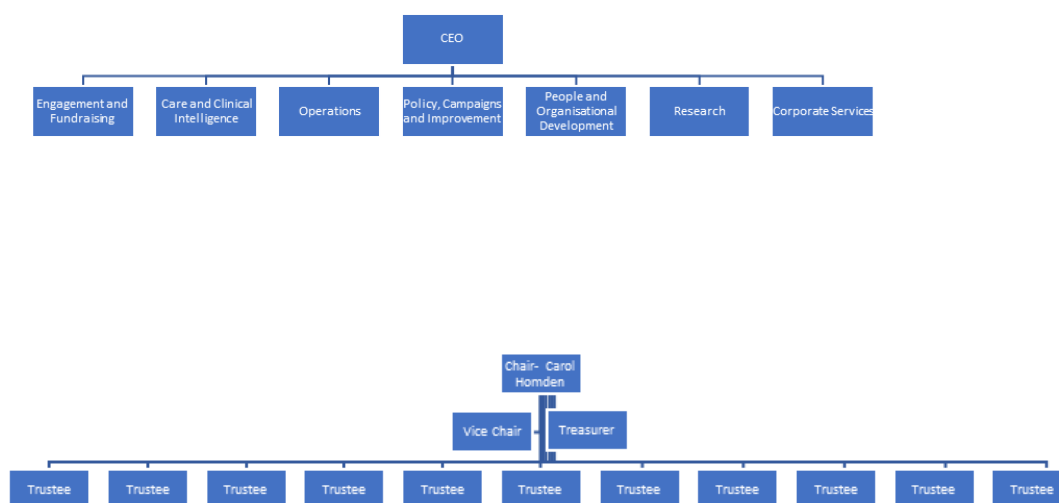
Closing date: 30 November 2023

Interviews: Tuesday 19 December 2023. Interviews will take place at Wells Lawrence House

Expected start date: January 2024

Time commitment: The Board meets 6 times a year in person during the day usually in London. Our sub-committees include Brand & Income Generation, Finance, Audit & Risk, Remuneration and Governance & Nominations committees. Meetings usually take place in the afternoons. There is also an opportunity to visit the dedicated research centres. We expect with reading, phone calls, informal conversations and other ad hoc activities, the time commitment will be up to a day a month.

Organogram



Summary of our five-year ambition

At the heart of our strategy, what motivates us every day, and what drives us towards our vision of a world where diabetes can do no harm, are two ambitions.

1. We want people to live well and longer with diabetes.
2. We want to cure or prevent diabetes.

To achieve this over the next five years, we have five outcomes which will help us fulfil our ambitions:

1. More people with type 1, type 2 and all other forms of diabetes will benefit from new treatments that cure or prevent the condition.
 - Drive forward innovations to cure type 1 diabetes, from technological options to immunotherapies.
 - Develop a pipeline of research activity to find cures for type 2 diabetes, tackling insulin resistance and keeping insulin-producing cells healthy.
2. More people will be in remission from type 2 diabetes.
 - Support and influence the NHS to develop UK-wide programmes to put type 2 diabetes into remission.
 - Further our understanding and help find new ways to put more people into type 2 diabetes remission.
 - Support people to stay in remission.
3. More people will get the quality of care they need to manage their diabetes well.
 - A good diagnosis – quick, clear, correct and supported.
 - Equal access to the right care, treatments and technologies.
 - Trained, knowledgeable and confident healthcare professionals.
4. Fewer people will get type 2 and gestational diabetes.
 - Sustained and ambitious government action on health and obesity to make the healthy choice the easy choice.
 - Support more people to understand their risk of developing type 2 and gestational diabetes and help reduce it where possible.
5. More people will live better and more confident lives with diabetes, free from discrimination.

- Personalised emotional and psychological support so that people don't feel alone and have confidence to manage their diabetes.
- Education for all, with care and support available when people need it.
- Better understanding so that diabetes is seen as a serious condition and people are not judged for having it.

[Our website](#)

[2020 – 2025 Strategic Document](#)

[Diabetes UK Annual Impact Report and Accounts 2022.pdf \(amazonaws.com\)](#)

[Our trustees](#)

[Our team](#)

Trustee Role Description

1. Key collective responsibilities of Trustees are to ensure that:

- The charity complies with its governing documents, charity and company law, and any other relevant legislation.
- The charity pursues its objects, as defined in its governing documents.
- The charity uses its resources exclusively in pursuance of its objects.
- As Trustees they act in the best interests of the charity, its beneficiaries, and future beneficiaries at all times.

2. Strategic and financial

- Setting overall strategy, defining goals and objectives, and evaluating performance against agreed targets.
- Keeping under review the long-term development of the charity in light of the political, economic, and social environment in which it operates.
- Safeguarding the good name and values of the charity.
- Ensuring the financial stability of the charity, ensuring that an appropriate risk framework is in place and that advice is taken from professional advisers on matters where there may be a material risk to the charity.
- Approving the annual budget. Ensuring the proper investment of the charity's funds.

3. Other

- To appoint (and if necessary, remove) the Chief Executive.

4. Responsibility as Chair of Audit and Risk Committee

- Chair the Audit and Risk Committee quarterly.
- Set the Audit and Risk Committee agendas in collaboration with management to ensure that all required item discussions are brought to the committee meetings.
- Offering advice and insight to the board on how to address weaknesses in financial and non-financial controls, acting as a catalyst for improvement, but without diluting management's responsibility for the day to day running of the charity.
- Ensuring all categories of risk are adequately identified, reported, and managed.
- Continuously evaluating the suitability of, and level of compliance with financial and non-financial controls. This includes assessing whether procedures are effective and efficient, and checking whether agreed controls and procedures have been followed.
- Report to the Board on the matters reviewed by, and on any decisions or recommendations of, the Audit and Risk Committee.
- Ensure the Audit and Risk Committee oversees and advises on the effectiveness of the organisation's assurance framework and relevant policies and procedures.

5. Each individual Trustee:

- Agrees to abide by the Trustee Code of Conduct set out in Standing Order.
- Accepts the Nolan Committee's Seven Principles of Public Life: Selflessness; Integrity; Objectivity; Accountability; Openness; Honesty; and Leadership.
- Agrees to maintain the confidentiality of all sensitive or confidential information received during their Trusteeship. Is able to devote the necessary time to Trusteeship.
- Is able to work effectively as a member of a team.
- Is able to challenge constructively.
- Abides by the collective decisions made by all Trustees.
- Is willing to serve on a sub-committee of the Trustee Board and/or attend on a regular basis meeting of advisory groups as appropriate.
- Where possible and as appropriate, is willing to attend other events and meetings relating to the work of the charity.

Person Specification

The following person specification is essential for candidates applying for the role.

1. Passionate about the work of Diabetes UK.
2. Experience of successfully working in a leadership or governance role.
3. Experience of successfully dealing with strategic issues, interpreting complex information and business planning.
4. Strategic vision with the ability to ensure the organisation remains focused on key objectives.
5. Ability and willingness to act as ambassadors and advocates on behalf of Diabetes UK.
6. Highly developed communication, listening and negotiation skills – able to communicate concepts and issues effectively.
7. Able to commit the time and attention to learn about and contribute to Diabetes UK.
8. Brings and applies specialist knowledge and experience in the following:
 - Audit and Risk.
 - Experience of type 2 diabetes either personally or through a family or loved one.
9. Board level experience and experience of being a Trustee.
10. Exposure to charity finance.
10. Knowledge of charity SORP and regulation is required.
11. Finance Qualification.

How to apply

To formally apply, please submit a CV and supporting statement (ideally maximum 2 sides of A4 each) that clearly outlines your suitability for the role against the criteria provided in the person specification, including your interest and motivation in applying for this position.

Please ensure that your application is emailed to hradvice@diabetes.org.uk inserting "Trustee – Diabetes UK" into the subject field.

We wish to encourage applications regardless of race, colour, nationality, ethnic or national origins, sex, disability, sexual orientation, gender reassignment, marital or civil partner status, pregnancy or maternity, age or religion or belief.

All applications will be considered solely on merit.

Please note that Diabetes UK will request references prior to interviews for shortlisted candidates. Successful candidate will be subject to the relevant background checks.

Disabled applicants are invited to contact us in confidence at any point during the recruitment process to discuss steps that could be taken to overcome operational difficulties presented by the job, or if any adjustments or support are required regarding the recruitment process.

If you have any questions about the trustee position, please email hradvice@diabetes.org.uk

We look forward to receiving your application.



Dr Carol Homden CBE
Board Chair



Colette Marshall
Chief Executive