

DiABETES UK
KNOW DIABETES. FIGHT DIABETES.



**STRATEGY PROGRAMME
MANAGER**

WHO WE ARE

For nearly 5 million people with diabetes in the UK, there's no day off. At Diabetes UK, we fight day in, day out for better care, treatment and support. We won't stop until diabetes can do no harm. With more people than ever living with diabetes and millions more at risk of developing type 2, our work has never been more needed.

We can't do any of this without you. Our staff are passionate and determined about helping everyone affected by diabetes. For over 85 years, they've been behind vital policy changes, as well as new treatments and technologies to make living with diabetes easier every day. But there's more to do. And you can be part of it.

We're a really diverse bunch and we recognise and respect your value as an individual.

As well as helping people with diabetes, you'll be part of one of the top 30 Best UK Charities to Work For, and one of the top 75 Best Large Companies in London.

We're committed to protecting and promoting the welfare of children and adults at risk, and we need our staff and volunteers to support this.

Our vision is a world where diabetes can do no harm. Join us today, and together, we can make that a reality.



JOB DESCRIPTION

Role title: Programme Manager (Strategy)

Contract type: Permanent

Hours: 35 (full time)

Band: 4

Key relationships (internal and external):

Internal - Strategy and Planning Team, Internal Comms, Delivery Teams, Breakthrough Programme co-leads, other senior leaders.

External- Partner organisations, funders, think tanks and charities to share and learn from peers.

Key focus of the role:

This is an exciting opportunity to drive forward Diabetes UK's ambitious strategic programmes – our Breakthrough Programmes. Initially, this role will particularly support our programme to reach and support more people newly diagnosed with type 2 diabetes – and will also work flexibly across the team to deliver comprehensive strategy and planning support to the charity.

The Programme Manager will collaborate with senior leaders to develop, plan and coordinate a programme of work to drive strategic change for people with and at risk of diabetes. They will contribute to continuous improvement in how Diabetes UK delivers and evolves its strategy and achieves its outcomes. In collaboration with the Impact Measurement Programme Manager, the Strategy Programme Manager will also help embed our impact measurement approach.

Directorate and team

This role sits in the [Strategy and Planning team](#) in the [Corporate Services Directorate](#)



Main responsibilities

- Ensure effective delivery of our strategy programmes to achieve change in outcomes for people with and at risk of diabetes
- Work with the programme leaders, other Programme Managers and teams across Diabetes UK to ensure there is organisational awareness, capacity and resources to achieve the programme ambition
- Support regular review of the programme(s) to consider whether there are better ways to achieve its goals
- Work collaboratively and influence teams across Diabetes UK to ensure effective cross charity planning to ensure delivery of our strategic ambitions
- Contribute strategic thinking and new ideas to help the charity achieve its strategic goals
- Work with Internal Communications to communicate with and engage colleagues in the programmes
- Support teams to embed our impact measurement and learning approaches
- Produce regular updates and progress reports including collating regular quarterly reports to senior leaders and Trustees to support learning and improving

- Contribute to continuous improvement in how Diabetes UK delivers its strategy to achieve outcomes.

Person specification

All jobs at Diabetes UK are based on our competency framework called the What-How Framework. In the following sections we've listed:

- The key activities you'll undertake (the What) and
- The skills, knowledge, experience and behaviours you need to be successful in this role (the How)

You will be able to:

- Drive strategic change across the charity to achieve outcomes for people affected by and at risk of diabetes
- Think strategically to see the bigger picture, pick up new ideas and learn quickly
- Apply strong analytical, thinking and problem-solving skills
- Establish mechanisms to understand and measure impact of strategic programmes, with a focus on learning and improving

You will have experience in:

- Leading and managing complex programmes and ensuring delivery of programme aims
- Facilitating groups to explore ideas and make decisions
- Cross-charity planning processes which ensure strategy is translated into delivery

You will have skills in:

- Building relationships, influencing and communicating effectively with internal and external stakeholders
- Excellent organisational and prioritisation skills and ability to work flexibly to manage multiple activities and deadlines
- Strong communication and presentation skills, with an ability to structure arguments effectively and communicate complex messages.

You will have knowledge of:

- Project/programme management including progress and risk tracking
- Health and/or charity sectors and how to make change happen within them

The best person for this job will be (behaviours):

- Have a high level of personal initiative and confidence to generate ideas and drive impact
- Apply a solution-focused approach and can-do attitude
- Apply a learning focussed approach to their work

Qualifications/professional membership (if applicable):

N/A

benefits

We know you do more than just work. And that means you might be a parent, carer, friend, volunteer or partner.

We want to make sure that we can help you create a good balance between work and the other parts of your life.

And one way we do that is with benefits we offer you.



Annual leave

We want you to make sure you get time off to rest and relax. So, all full-time permanent employees get 25 days off a year, with bank holidays on top of this.



Connected working

We have adopted a 'connected working' way of working. This means that, for most roles, you are not required to work in an office location every day.



Pension

We enrol everyone into our pension and all new colleagues joining us will get information on the pension scheme. We make an employer contribution of at least 5%.



Healthcare

Our cash healthcare plan that allows you to claim back the cost of regular health appointments and treatment, like the dentist and optician.



Learning and development

We help you to continually develop and achieve your career goals, including offering a wide range of training which happens throughout the year.



Gym membership

We have a gym membership discount scheme through our cash healthcare plan provider. You can use this at a wide variety of gyms around the UK.

Get in touch

Email recruitment@diabetes.org.uk

Call **0345 123 2399**

Visit diabetes.org.uk

Search **Diabetes UK** on Facebook, Twitter, YouTube and Instagram

