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| <p><b>Job Title</b><br/>Strategy Programme Manager</p>  | <p><b>Directorate and team</b><br/>This role sits in the Strategy and Planning in the Corporate Services Directorate</p>  |
| <p><b>Key focus of the role</b><br/>Our Strategy Programme Managers manage key organisational change programmes, to support the delivery of our strategy, <b>A Generation to end the Harm</b>, and achieve the outcomes for people affected by and at risk of diabetes. You will oversee a key cross-cutting programmewith a focus in these areas:</p> <ul style="list-style-type: none"> <li>• Better Care - ensuring that people with diabetes have access to the quality care they need to manage their diabetes well (1 vacancy)</li> <li>• Prevention and Remission of type 2 diabetes – ensuring fewer people develop or live with diabetes (up to 2 vacancies)</li> </ul> <p><i>Please make clear on your application which programme you would like to be considered for.</i></p> |  <pre> graph TD     A[Head of Strategy and Planning] --&gt; B[Strategy Programme Manager]     A --&gt; C[Strategy Programme Manager]     A --&gt; D[Strategy Programme Manager] </pre> |
| <p><b>Key deliverables</b></p> <ul style="list-style-type: none"> <li>▪ Support senior leaders to develop, plan and co-ordinate a programme of work to drive strategic change in Diabetes UK and wider systems</li> <li>▪ Engage and work collaboratively with colleagues to deliver the programme</li> <li>▪ Ensure that the programme is impactful through review and evaluation</li> <li>▪ Contribute to continuous improvement in how Diabetes UK delivers its strategy to achieve outcomes</li> </ul>  | <p><b>Job and reporting Line</b></p>  |
| <p><b>Contractual information</b></p> <ul style="list-style-type: none"> <li>▪ <b>Contract type:</b> Permanent</li> <li>▪ <b>Hours:</b> 35 (full-time)</li> <li>▪ <b>Pay range:</b> Band: 4</li> </ul>  | <p>The post also has a dotted reporting line to the co-leads of the strategy outcome or outcome driver programme which the programme manager supports.</p>  |
| <p><b>Key working relationships internal</b><br/>Co-leads (the programme sponsors) and Steering Groups for this and other strategy programmes, Other senior leaders, Relevant delivery teams as required and other Programme Managers</p>   |   |
| <p><b>Key working relationships external</b><br/>People with diabetes and volunteers Healthcare professionals and other members of the diabetes community</p>   |   |

All jobs at Diabetes UK are based on our competency framework called the **What-How Framework**. In the following sections we've listed:

- the key activities you'll undertake **(the What)** and
- the skills, knowledge, experience and behaviours you need to be successful in this role **(the How)**.

When applying, focus on the bullet points that are **bold and marked with (S)** only. We will use these elements for shortlisting purposes.

### Key activities – What you need to do

| Setting and Delivering Strategy and Objectives  | Improving Delivery   | Making Change Happen  | Collaborating with Colleagues  |
|---|--|---|--|
| <p>1. Work with the programme leads, other Programme Managers and teams across Diabetes UK to ensure there is organisational capacity and resources to achieve the programme plan</p> <p>2. Support regular review of the programme to consider whether there are better ways to achieve the goals of the outcome/outcome driver</p> <p>3. <b>Contribute strategic thinking and new ideas to help the programme achieve its goals (S)</b></p> | <p>4. <b>Ensure effective delivery of a key cross-organisational programme to achieve change in outcomes for people with and at risk of diabetes (S)</b></p> <p>5. Work as a key member of an internal co-ordination group to manage and resolve capacity and dependency challenges, and manage shared opportunities across other strategy programmes</p> <p>6. Lead and co-ordinate the development of any case for re-allocation of resources or new investment to achieve the strategy outcomes</p> | <p>7. Co-ordinate and manage risks and issues as they arise to ensure the programme is successful. Reporting on progress, risks and issues to the co-leads and steering group, and compiling quarterly impact reports for senior leaders.</p> <p>8. Develop and support plans and events for stakeholder engagement to achieve the programme, and work with Internal Communications to communicate with and engage colleagues in the programme</p> <p>9. <b>Ensure that the programme is effective and impactful through developing measures and evaluation approaches to enable learning and improvement, and providing regular and timely reporting to the Steering Group, senior leadership and our Trustees (S)</b></p> | <p>10. <b>Work collaboratively and influence teams across Diabetes UK to ensure delivery of the programme, understand and unblock barriers, and identify support requirements (S)</b></p> <p>11. Contribute to the work of the Strategy and Planning team to improve how we deliver the organisational strategy and leading key cross-cutting improvement work</p> |

**Skills, knowledge, experience and behaviours – How you need to do it**

When applying, focus on the bullet points that are **bold and marked with (S)** only. We will use these elements for shortlisting purposes.

| Setting and Delivering Strategy and Objectives  | Improving Delivery  | Making Change Happen  | Collaborating with Colleagues  |
|---|---|---|--|
| <p>1. Experience of working in the charity and/or health/social sectors. (S)</p> <p>2. Able to drive strategic change across systems to achieve outcomes for people affected by and at risk of diabetes</p> <p>3. <b>Experience in leading and managing complex programmes or large projects to achieve strategic change (S)</b></p> <p>4. Think strategically to see the bigger picture, pick up new ideas and learn quickly (S)</p> | <p>5. Demonstrate strong analytical, thinking and problem solving skills.</p> <p>6. Experience in developing and reporting on measures which enables a learning approach to delivery of the programme, experience of evaluating impact also desirable.</p> <p>7. Demonstrate excellent organisational and prioritisation skills to be able to manage multiple deadlines and activities.</p> | <p>8. Demonstrate a high level of personal initiative and confidence to generate ideas and drive impact.</p> <p>9. Solution focussed approach and can-do attitude.</p> <p>10. Able to build relationships and networks across the charity and to constructively challenge others and be challenged.</p> | <p>11. <b>Personal impact to engage with and influence internal stakeholders at all levels across the organisation, building strategic and effective partnerships at all levels, to ensure delivery of programme aims. (S)</b></p> <p>12. Experience and confidence in planning and facilitating meetings and workshops with range of colleagues and external stakeholders.</p> <p>13. <b>Able to communicate effectively with people with diabetes, healthcare professionals and other members of the diabetes community. (S)</b></p> |

**Qualifications – Qualifications you need to carry out this role**

N/A